**Transfer Work Approval Form**

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| STUDENT’S NAME: | | ID NUMBER: |
| MAJOR(S): | MINOR(S): | HAVE YOU APPLIED TO GRADUATE?: |

Continuing Bradley students who wish to take coursework at another collegiate institution MUST obtain written approval BEFORE registering at the other institution. UNV STUDENTS: If this course(s) is to be used toward a major, approval of the Department Chair of major is required. Regular continuing Bradley students who wish to take work at another institution to satisfy **Bradley’s General Education or Core Curriculum requirements** should obtain written approval from the Associate Dean of the College of Liberal Arts and Sciences before registering at the other institution.

Any course not listed in the transfer equivalency guide will require a copy of the course description to be attached to approval form and signed consent of the Bradley equivalency by the Dept. Chair. D credit for transfer work does not count to fulfill specific requirements in a major, minor or program where a grade of C or better is required. A maximum of 66 semester hours of credit will be accepted from 2-year colleges. **No Junior-Senior credit will be given for work at a 2-year college. Transfer credits are considered for acceptance if the originating institution is regionally accredited.**

Unless written approval is given, there is no guarantee the transfer work will be accepted at Bradley. Please see the complete Non-Resident Credit policy in the undergraduate catalog. Approved credits from other collegiate institutions will be transferred to Bradley University once the student sends an official transcript of completed credit directly to**: Registrar, Bradley University, 11 Swords Hall, Peoria, IL 61625.**

## By signing below, I agree to the above transfer credit rules and those listed in the Undergraduate Catalog.

|  |  |
| --- | --- |
| Student’s Signature (May be done electronically): | Date: |

**Transfer Information:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Work to Be Complete in (Summer, Fall, or Spring, and year): | | | |  | | | |
| Institution: | | | | Is this a 2-year or 4-year institution?: | | | |
| Location: | | | | Is this school on semester or quarter hours?: | | | |
| Course to be Transferred | | | | Bradley Credit to be Earned | | | |
| Course Prefix and Number |  | Credit Hours |  | Course prefix and number |  | | |
| Course Title |  | | | Repeated course? |  | Will this course be accepted for Jr./Sr. hours? |  |

**Signatures Required for Approval**

|  |  |
| --- | --- |
| **Advisor or Dept. Chair of Student’s Major:** | **Date:** |
| **College Dean of Student’s Major:** | **Date:** |
| **Dept. Chair of Course (if course is not listed in equiv. guide):** | **Date:** |

## FOR COURSEWORK COMPLETING GENERAL EDUCATION OR CORE CURRICULUM REQUIREMENTS BELOW:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| General Education Categories | | | | Core Curriculum Categories | | | |
|  | English – C1 |  | Cultural Diversity – CD |  | Writing – W1 |  | Natural Sciences - NS |
|  | English – C2 |  | Social Forces – SF |  | Writing – W2 |  | Social & Behavioral Sciences - SB |
|  | Speech – SP |  | Human Values – HP |  | Oral Communications – OC |  | Multidisciplinary Integration - MI |
|  | Mathematics - MA |  | Human Values – HL |  | Fine Arts – FA |  | Quantitative Reasoning – QR |
|  | Western Civ – WC |  | Fundamental Concepts in Science – FS |  | Global Systems – GS |  | Integrative Learning – IL |
|  | Non-Western Civ - NW |  | Science & Technology in the Contemporary World - TS |  | World Cultures - WC |  | Writing Intensive - WI |
|  | Fine Arts -FA |  | Humanities – HU |  |  |

**Signature Required for Gen. Ed. Or BCC Approval**

|  |  |
| --- | --- |
| **LAS Associate Dean:** | **Date:** |