**FAMILY FUND PROJECTS**

**GRANT APPLICATION**

Organization and Program Title

Amount of Grant Requested

This application is for a \_\_\_ one-time request \_\_\_recurring request

How will you fund the project if you don’t receive a Family Fund Projects grant?

***Tell us about your organization:***

\_\_\_ College/Department The person submitting this application:

\_\_\_ Student/Organization \_\_\_ Student \_\_\_ Staff

\_\_\_ Other Affiliation \_\_\_ Faculty \_\_\_ Other

Provide the name of program coordinators and faculty advisors (whichever applies)

Phone Numbers

Email Addresses

***Program Description***

Briefly introduce the program, its mission or goals, and approximately how long it has been contributing to the Bradley experience.

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Briefly describe how the program benefits students and the university.

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If there’s another program on campus similar to the one you’re seeking funding for, how is your program different? Will your program collaborate with other groups and programs on campus?

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Approximately how many students are directly involved with the program, and how many will receive some benefit?

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***Funding Request*** *(for Academic Year* 2024-2025*)*

***Attach a copy of the program’s operating budget. Be sure to list revenue sources and expense items.***

Will grant funds be directed toward operating expenses, equipment, or both?

Has the program received funding from the Bradley Family Fund Projects committee or the Bradley Parents Project Board in the past? \_\_\_ Yes \_\_\_ No

If yes, how much was the grant, and when was it received?

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List the source and amount of other funding the project will receive.

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List other groups or funds that have been solicited for funding.

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***Stewardship***

Those who receive a grant from the Bradley Family Fund Projects must feature the BFFP logo on their promotional material, and whenever possible, on the item being funded.

For instance, a verbal ‘thank you’ to the BFFP when introducing a speaker whose visit to campus has received support, or the BFFP logo imprinted on jerseys or bags that were purchased with a grant from BFFP.

\_\_\_ **Understood and agreed to**

Describe how the program would acknowledge funding from BFFP to those benefiting from your program.

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Those who receive a BFFP grant must supply a short report of the program’s outcome, and several clear and relevant photos of how the funds were used. These will be used to share the news of how BFFP grants impact student life on campus, and for promotional communications.

\_\_\_ **Understood and agreed to**

***Submission Instructions***

* Attach supporting documents and exhibits, as necessary
* Save a copy of the completed application for your files
* Questions? Contact Shelly Smith ([ss@bradley.edu](mailto:ss@bradley.edu)) or call (309) 677-3091
* Email your completed form and any attachments to Shelly Smith: [ss@bradley.edu](mailto:ss@bradley.edu)

***Applications are due*** March 20, 2024